

Centre of Excellence for Advanced Materials, Manufacturing, Processing and Characterization

Vignan's Foundation for Science, Technology and Research University (VFSTRU), (Estd. u/s3 of UGC Act 1956) Vadlamudi, Guntur-52213

REQUISITION FORM FOR SAMPLE CHARACTERISATION

Name of the Applicant : _____ Designation: _____
 Department : _____ Institute Address: _____
 Contact: Mobile No. / Email : _____ Email: _____ @ _____
 Purpose (Select one) : UG /M.Sc. / MS / M.Tech. /M.Phil. / RA /Ph.D. /Other _____
 Details of the Sample : Material: _____ Measure Parameters: _____
 Spectral Range _____ Temp. Range: _____
 Moisture: _____ Temp. Rate: _____
 Precautions: _____ Material: _____
 M. Pt. / B. Pt.: _____ Any Other: _____
 Sample Analysis : Technique: _____ No. of Samples: _____
 Technique: _____ No. of Samples: _____
 Technique: _____ No. of Samples: _____
TOTAL: | _____
 Nature of Sample : Powder/Semi-solid/Gel/Film/Crystal/Conducting/Biological/Other _____
 Specific Type of Analysis, : If any, specify _____
 Data Collection / Format : Email / Physically Format: CSV /JPG / PDF / WORD /PNG / Any

For Internal Samples (Within VFSTRU)

Samples from Sponsored Project : Yes / No Project Title: _____
 Project Cost (Rs.) : _____ (Lakhs) Agency: _____ Analytical Charges: Yes / No
 Project belongs to VFSTRU : Yes / No ; If outside Collaboration, Name: _____
 Research Scholar : Full Time / Part Time (Internal / External) Name of the student: _____
 If it is for dissertation : UG /M.Sc. / MS /M.Tech. /M.Phil. / RA /Ph.D. /Other _____
 Samples synthesized : Within VFSTRU / Outside If outside, where: _____
 Ownership of the samples : VFSTRU / Outside Collaborators Name, If any: _____
 Outcome of this Analysis : Journal SCI /SCOPUS / Conference Journal / Conference Name: _____
 Author Names : _____ / _____ / _____ National / International
 Approx. date of completion: _____ International National
 For Internal Samples : Outcome based so, VFSTR University affiliation (Mandatory) Yes / No
 For External Samples : Acknowledgement -CoExAMMPC, VFSTR University, Guntur, AP. Yes / No
TOTAL AMOUNT (Rs.) : _____ (In Words)
 Challan No. : _____ (Mandatory) Bank: _____ Date: _____
Signatures with Date : Applicant: _____ Res. Guide: _____ HoD: _____
Approval of Head/Dy.Head : _____ **Exp. date of Completion:** _____

- a) ANALYSIS CHARGES as per category are available with CoExAMMPC NOTICEBOARD along with SAMPLE REQUIREMENTS
- b) PROPER LABELLING is must; Do not LEAVE ANY ITEM UNFILLED in the requisition form-otherwise your samples will be REJECTED
- c) Bring your own SOLVENTS/ required MATERIAL; LIMIT your samples, not to exceed 5-6 / request/ guide; STORAGE of samples is not possible
- d) URGENCY of Analysis – discuss the possibility with CoExAMMPC – Director, in person with the s ample details
- e) Cash is not ACCEPTED, payment through UCO BANK CHALLAN or else as recommended; Bank details given under

Ac. DETAILS: A/c. Name: VFSTR – MISCELLANEOUS Ac. No: 21890210000151 **Bank Name:** UCO Bank, Vadlamudi Branch, Guntur.

- Submit this form in Duplicate-