



STUDENTS GRIEVANCE REDRESSAL CELL (SGC)

Minutes of meeting

Dt: 02.03.2020

The Students Grievance Redressal Cell meeting was held on 2nd, March, 2020 at 04:00 PM in the Office of Dean Student Affairs, A Block under the chairmanship of Dr. M.S.S.Rukmini, Dean Student Affairs. The following members were present:

S.No	Faculty / Students	Designation	Signature
1.	Dr.M. S. S. Rukmini (Dean Student Affairs)	Chairperson	
2.	Dr.D.Venkatesulu (HoD-CSE)	Member	
3.	Dr. T.Pitchaiah(HoD-ECE)	Member	
4.	Dr.N.Srinivas (HoD-S&H)	Member	
5.	DR. N. Veeranjanyulu (Chairman, Anti Ragging Committee)	Member	
6.	Mr. Suraj.Maddala (161FA17003), IV PE	Student Member	
7.	Ms.R.LakshmiAkhila (171FA01039),III Biotech	Student Member	
8.	Mr. K. Ahimamshsai (171FA07067),III IT	Student Member	
9.	Mr. B.Mahesh(171FA04321),IICSE	Student Member	
10.	Ms. J.Jasmi (18IFK01176), II BBA	Student Member	
11.	Mr. V.V.V.S.Vaishnav (171FA04119),III CSE	Student Member	
12.	Mr.MareeduSivasaiManikanta (171FA05177), III ECE	Student Member	
13.	Ms.J. Sravya Sri (181FA05182),II ECE	Student Member	
14.	Ms. UdayaRatna(181FN01019), II B.Pharmacy	Student Member	
15.	Ms.M. Tejaswini(181FM01025),II BSc	Student Member	

16.	Mr.N.Naveen(181FA08023), II Mech	Student Member	Naveen
17.	Mr.V.Vijay Daniel(171FA03013), III Civil	Student Member	Daniel
18.	Ms. JoshyaRoshini(181FA15081), II FT	Student Member	Roshini
19.	Mr.V.B.F.Phanikumar (171FA12026) ,III AG	Student Member	Phanikumar
20.	Mr. V Ramakrishna Sajja, Associate Dean E&M	Convener	SURESH

Agenda points discussed

1. Meeting with committee members to delegate the responsibilities
2. Uploading of committee members details and provision to register the complaint in website
3. Arrangement of complaint boxes.
4. Keeping Covid -19 precautions in view, special instructions are released in terms of Physical distancing, personal hygiene etc...without causing any health issues.
5. Scheduling of events and Conducting awareness camps to various departments about cell functionalities and collecting feedback
6. Circulating the information to students about cell functionalities and facilities

Rukminia

Chair person

Student Grievance Redressal Cell

Copy To

1. PA, Vice Chancellor
2. Committee Members.
3. File.



STUDENTS GRIEVANCE REDRESSAL CELL

Minutes of meeting

Dt:02.08.2019

The Students Grievance Redressal Cell meeting was held on 2nd August, 2019 at 04:00 PM in the Office of Dean Student Affairs ,A Block under the chairmanship of Dr. M.S.S.Rukmini, Dean Student Affairs. The following members were present:

S.No	Faculty / Students	Designation	signature
1.	Dr.M. S. S. Rukmini (Dean Student Affairs)	Chairperson	M.S.S. Rukmini
2.	Dr.D.Venkatesulu (HoD-CSE)	Member	D. Venkatesulu
3.	Dr. T.Pitchaiah(HoD-ECE)	Member	Pitchaiah
4.	Dr.N.Srinivas (HoD-S&H)	Member	N.Srinivas
5.	DR. N. Veeranjanyulu (Chairman, Anti Ragging Committee)	Member	N. Veeranjanyulu
6.	Mr. Suraj.Maddala (161FA17003), IV PE	Student Member	Suraj Maddala
7.	Ms.R.LakshmiAkhila (171FA01039),III Biotech	Student Member	Lakshmi Akhila
8.	Mr. K. Ahimamshsai (171FA07067),III IT	Student Member	Ahimamshsai
9.	Mr. B.Mahesh(171FA04321),IICSE	Student Member	Mahesh
10.	Ms. J.Jasmi (18IFK01176), II BBA	Student Member	Jasmi
11.	Mr. V.V.V.S.Vaishnav (171FA04119),III CSE	Student Member	Vaishnav
12.	Mr.MareeduSivasaiManikanta (171FA05177), III ECE	Student Member	Manikanta
13.	Ms.J. Sravya Sri (181FA05182),II ECE	Student Member	Sravya Sri

14.	Ms. UdayaRatna(181FN01019), II B.Pharmacy	Student Member	<i>Udaya Ratna</i>
15.	Ms.M. Tejaswini(181FM01025),II BSc	Student Member	<i>Tejaswini</i>
16.	Mr.N.Naveen(181FA08023), II Mech	Student Member	<i>Naveen</i>
17.	Mr.V.Vijay Daniel(171FA03013), III Civil	Student Member	<i>Daniel</i>
18.	Ms. JoshyaRoshini(181FA15081), II FT	Student Member	<i>Roshini</i>
19.	Mr.V.B.F.Phanikumar (171FA12026) ,III AG	Student Member	<i>Phanikumar</i>
20.	Mr. V Ramakrishna Sajja, Associate Dean E&M	Convener	<i>SVR Sajja</i>

Agenda points discussed

1. Meeting with committee members to delegate the responsibilities
2. Uploading of committee members details and provision to register the complaint in website
3. Conducting separate meeting with ARC team to solve firstyear students issues.
4. Discussed about arrangement of special vigilance faculty teams to visit hostels and observe for any ragging issues and take necessary measures to prevent Ragging.
5. Scheduling of events to give awareness on SGC functions and responsibilities.
6. Circulating the information to students about cell functionalities and facilities

A. S. S. Raju
Chair person

Student Grievance Redressal Cell

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1. PA, Vice Chancellor
2. Committe Members.
3. File.

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Foundation for Science, Technology & Research

(Deemed to be University)

Estd. u/s 3 of UGC Act 1956

STUDENTS GRIEVANCE REDRESSAL CELL**Minutes of meeting**

Dt:28.02.2019

The Students Grievance Redressal Cell meeting was held on 28th February, 2019 at 04:00 PM in the Office of Dean E&M, H- Block under the chairmanship of Dr. V. Madhusudhan Rao, Dean, E & M. The following members were present:

S.No	Faculty / Students	Designation	Signature
1.	Dr. V. Madhusudhan Rao, Dean, E & M	Chairman	
2.	All HoDs	Members	
3.	Mr. P. Murali Krishna, IV-EEE,(151FA06035)	Student Member	
4.	Ms. Shanthi Annapareddy, IV -BI, (151FA14009)	Student Member	
5.	Mr. Jitendra Potla, IV-CIVIL, (151FA03034)	Student Member	
6.	Mr. V. Srihari, III-ECE, (161FA05063)	Student Member	
7.	Mr. A. Hanisha, III-BBA, (161FK01045)	Student Member	
8.	Mr Mohammed Arshad Alikhan, III- ECE, (161FA05107)	Student Member	
9.	Mr. I. Raghava, III-CSE,(161FA04085)	Student Member	
10.	Dean ,Student Affairs	Convener	

Agenda points discussed

1. Meeting with committee members to delegate the responsibilities
2. Uploading of committee members details and provision to register the complaint in website
3. Arrangement of complaint boxes
4. Scheduling of events
5. Conducting awareness camps to various departments about cell functionalities and collecting feedback
6. Circulating the information to students about cell functionalities and facilities
7. Servicing/Cleaning of the water filters/coolers before commencement of the new session
8. All light and fans should be serviced before commencement of the new session
9. Any other Agenda, if left out, will be discussed with the permission of the chairman


CHAIRMAN

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1. **PA, Vice Chancellor**
2. **Committee Members.**
3. **File.**



STUDENTS GRIEVANCE REDRESSAL CELL

Minutes of meeting

Dt:28.08.2018

The Students Grievance Redressal Cell meeting was held on 28th August, 2018 at 04:00 PM in the Office of Dean E&M,H- Block under the chairmanship of Dr. V. MadhusudhanRao, Dean, E & M. The following members were present:

S.No	Faculty / Students	Designation	Signature
1.	Dr. V. MadhusudhanRao, Dean, E & M	Chairman	
2.	All HoDs	Members	
3.	Mr. P. Murali Krishna, IV-EEE,(151FA06035)	Student Member	
4.	Ms. ShanthiAnnapareddy, IV -BI, (151FA14009)	Student Member	
5.	Mr. JitendraPotla, IV-CIVIL, (151FA03034)	Student Member	
6.	Mr. V. Srihari, III-ECE, (161FA05063)	Student Member	
7.	Mr. A. Hanisha, III-BBA, (161FK01045)	Student Member	
8.	Mr Mohammed ArshadAlikhan, III- ECE, (161FA05107)	Student Member	
9.	Mr. I. Raghava, III-CSE,(161FA04085)	Student Member	
10.	Dean ,Student Affairs	Convener	

Agenda points discussed

1. Meeting with committee members to delegate the responsibilities
2. Uploading of committee members details and provision to register the complaint in website
3. Arrangement of complaint boxes
4. Discussed about arrangement of LED lights near hostel premises and campus roads for better vision during night times.
5. Conducting awareness camps to various departments about cell functionalities and collecting feedback
6. Circulating the information to students about cell functionalities and facilities


CHAIRMAN

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2. **Committee Members.**
3. **File**



STUDENTS GRIEVANCE REDRESSAL CELL

Minutes of meeting

Dt:18.03.2018

The Students Grievance Redressal Cell meeting was held on 18th March, 2018 at 04:00 PM in the Office of Dean E&M, H- Block under the chairmanship of Dr. V. MadhusudhanRao, Dean, E & M. The following members were present:

S.No	Faculty / Students	Designation	Signature
1.	Dr.V. MadhusudhanRao, Dean E & M	Chairman	
2.	All HoDs	Members	
3.	Mr. P. Muralikrishna, III - EEE (151FA06035)	Student Member	
4.	Ms. ShnathiAnnapareddy, III - Bioinformatics (151FA14009)	Student Member	
5.	Mr. JitendraPotla, III - Civil Engg. (151FA03034)	Student Member	
6.	Ms. K. Deepika, III -CSE (151FA04094)	Student Member	
7.	Mr. M. Anil Babu, IV - Applied Engg. (141FA12021)	Student Member	
8.	Mr. A VeeraSatyaJagadeesh IV - ECE (141FA05002)	Student Member	
9.	Dr. M. S. S. Rukmini, Dean, Student Affairs	Convener	

Agenda points discussed

1. Meeting with committee members to delegate the responsibilities
2. Uploading of committee members details and provision to register the complaint in website
3. Arrangement of complaint boxes
4. Scheduling of events and Conducting awareness camps to various departments about cell functionalities and collecting feedback
5. Extension of library hours to the hostel students upto 9 PM. Permitted and informed to librarian.


CHAIRMAN

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2. Committee Members.
3. File.



STUDENTS GRIEVANCE REDRESSAL CELL

Minutes of meeting

Dt:11.09.2017

The Students Grievance Redressal Cell meeting was held on 11th September, 2017 at 04:00 PM in the Office of Dean E&M,H- Block under the chairmanship of Dr. V. MadhusudhanRao, Dean, E & M. The following members were present:

S.No	Faculty / Students	Designation	Signature
1.	Dr.V. MadhusudhanRao, Dean E & M	Chairman	
2.	All HoDs	Members	
3.	Mr. P. Muralikrishna, III - EEE (151FA06035)	Student Member	
4.	Ms. ShnathiAnnapareddy, III - Bioinformatics (151FA14009)	Student Member	
5.	Mr. JitendraPotla, III - Civil Engg. (151FA03034)	Student Member	
6.	Ms. K. Deepika, III -CSE (151FA04094)	Student Member	
7.	Mr. M. Anil Babu, IV - Applied Engg. (141FA12021)	Student Member	
8.	Mr. A VeeraSatyaJagadeesh IV - ECE (141FA05002)	Student Member	
9.	Dr. M. S. S. Rukmini, Dean, Student Affairs	Convener	

Agenda points discussed

1. Meeting with committee members to delegate the responsibilities
2. Arrangement of additional water coolers to fulfill the need of increased strength of students: Extra water coolers are arranged by insisting staff of Registrar office.
3. Arrangement of complaint boxes for the convenience of students to report easily about their grievances
4. Scheduling of events and Conducting awareness camps to various departments about cell functionalities and collecting feedback
5. Circulating the information to students about cell functionalities and facilities


CHAIRMAN

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(Estd u/s 3 of UGC Act of 1956)

STUDENTS GRIEVANCE REDRESSAL CELL

Minutes of meeting

Dt:25.01.2017

The Students Grievance Redressal Cell meeting was held on 25th January, 2017 at 04:00 PM in the Office of Dean E&M,H- Block under the chairmanship of Dr. V. MadhusudhanRao, Dean, E & M. The following members were present:

S.No	Faculty / Students	Designation	Signature
1.	Dr. V. MadhusudhanRao, Dean, E & M	Chairman	
2.	All HoDs	Members	
3.	Mr. Veera Sai Raja IV – Mech Engg. (131FA08176)	Student Member	
4.	Mr. G. Subbaiah, IV - Civil Engg. (131FA03020)	Student Member	
5.	Ms. V. Hiranmayi, IV CSE (131FA04053)	Student Member	
6.	Mr. M Anil Babu, III-Applied Egg.(141FA12021)	Student Member	
7.	Mr. A. Veera Satya Jagadeesh III-ECE(141FA05002)	Student Member	
8.	Dr. M. S.S. Rukmini, Dean, Student Affairs	Convener	

Agenda points discussed

1. Meeting with committee members to delegate the responsibilities
2. Arrangement of additional water coolers to fulfill the need of increased strength of students: Extra water coolers are arranged by insisting staff of Registrar office.
3. Arrangement of complaint boxes for the convenience of students to report easily about their grievances
4. Scheduling of events and Conducting awareness camps to various departments about cell functionalities and collecting feedback
5. Circulating the information to students about cell functionalities and facilities


CHAIRMAN

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2. **Committee Members.**
3. **File.**



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STUDENTS GRIEVANCE REDRESSAL CELL

Minutes of meeting

Dt:29.07.2016

The Students Grievance Redressal Cell meeting was held on 29th July, 2016 at 04:00 PM in the Office of Dean E&M,H- Block under the chairmanship of Dr. V. Madhusudhan Rao, Dean, E & M. The following members were present:

S.No	Faculty / Students	Designation	Signature
1.	Dr. V. MadhusudhanRao, Dean, E & M	Chairman	
2.	All HoDs	Members	
3.	Mr. Veera Sai Raja IV – Mech Engg. (131FA08176)	Student Member	
4.	Mr. G. Subbaiah, IV - Civil Engg. (131FA03020)	Student Member	
5.	Ms. V. Hiranmayi, IV CSE (131FA04053)	Student Member	
6.	Mr. M Anil Babu, III-Applied Egg.(141FA12021)	Student Member	
7.	Mr. A. Veera Satya Jagadeesh III-ECE(141FA05002)	Student Member	
8.	Dr. M. S.S. Rukmini, Dean, Student Affairs	Convener	

Agenda points discussed

1. Meeting with committee members to delegate the responsibilities
2. Grievances regarding Increase the data downloading speed of wi-fi system: Problem resolved and data speed is increased to unlimited around 100MBPS
3. Grievance regarding request for change of starting time of university. As the Institute starts at 8:00AM and it is more comfortable for travel and focus on studies, the request is not considered.
4. Arrangement of complaint boxes for the convenience of students to report easily about their grievances
5. Scheduling of events and Conducting awareness camps to various departments about cell functionalities and collecting feedback
6. Circulating the information to students about cell functionalities and facilities


CHAIRMAN

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1. **PA, Vice Chancellor**
2. **Committee Members**
3. **File**



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(Estd u/s 3 of UGC Act of 1956)

STUDENTS GRIEVANCE REDRESSAL CELL

Minutes of meeting

Dt:03.03.2016

The Students Grievance Redressal Cell meeting was held on 3rd March, 2016 at 04:00 PM in the Office of Dean E&M, H- Block under the chairmanship of Dr. V. Madhusudhan Rao, Dean, E & M. The following members were present:

S.No	Faculty / Students	Designation	Signature
1.	Dr. V. Madhusudhan Rao, Dean, E & M	Chairman	
2.	All HoDs	Members	
3.	Dr. N.Usha Rani, Professor, Dept. of ECE	Member	
4.	Mr. Veera Raja III - Mech Engg. (131FA08176)	Student Member	
5.	Mr. G. Subhash, III - Civil Engg. (131FA03021)	Student Member	
6.	Ms. Pooja Rajya Lakshmi, IV - Chemical Engg.	Student Member	
7.	Ms. Jyostna Vootla, IV - CSE	Student Member	
8.	Ms. V. Hiranmayi, IV CSE (131FA04053)	Student Member	
9.	Dr. M. Ramakrishna, Chairman, CDEC	Convener	

Agenda points discussed

1. Meeting with committee members to delegate the responsibilities
2. Uploading of committee members details and provision to register the complaint in website
3. Arrangement of complaint boxes
4. Scheduling of events and their conduction
5. Grievances taken from the complaints box are brought for discussion and can be resolved as and when required.
6. A circular is to be issued to the student who submitted the grievance and called for meeting along with concerned SGC committee members.


CHAIRMAN

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1. PA, Vice Chancellor
2. Committee Members.
3. File.



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STUDENTS GRIEVANCE REDRESSAL CELL

Minutes of meeting

Dt: 18.07.2015

The Students Grievance Redressal Cell meeting was held on 18th July, 2015 at 04:00 PM in the Office of Dean E&M, H- Block under the chairmanship of Dr. V. Madhusudhan Rao, Dean, E & M. The following members were present:

S.No	Faculty / Students	Designation	Signature
1.	Dr. V. Madhusudhan Rao, Dean, E & M	Chairman	
2.	All HoDs	Members	
3.	Dr. N.Usha Rani, Professor, Dept. of ECE	Member	Dr. N. Usha
4.	Mr. Veera Raja III - Mech Engg. (131FA08176)	Student Member	VRJ
5.	Mr. G. Subhash, III - Civil Engg. (131FA03021)	Student Member	Subhash
6.	Ms. Pooja Rajya Lakshmi, IV - Chemical Engg.	Student Member	Pooja
7.	Ms. Jyostna Vootla, IV - CSE	Student Member	Jyostna
8.	Ms. V. Hiranmayi, IV CSE (131FA04053)	Student Member	Hiranmayi
9.	Dr. M. Ramakrishna, Chairman, CDEC	Convener	

Agenda points discussed and resolved:

1. Address of the meeting by the Chairman
2. Minutes of the previous meeting read by the Member Secretary in General.
3. Servicing/Cleaning of the water filters/coolers before commencement of the new session.
4. All light and fans should be serviced before commencement of the new session.
5. Any other Agenda, if left out, will be discussed with the permission of the chairman.


CHAIRMAN

Copy To

1. PA, Vice Chancellor
2. Committee Members
3. File